## When you use the library for the first time (library card issued)

Persons who can be issued a library card

Anyone who lives, works, or studies in Matsubara City.

Anyone residing in municipalities that are eligible to use the library through the wide-area reciprocal use agreement.

(Osaka City/ Yao City/ Kashiwara City/ Higashi Osaka City/Tondabayashi City/Kawachinagano City/Habikino City/Fujiidera City/Osaka Sayama City/Chihaya Akasaka Viilage/Taishi Town/Kanan Town)

™Need to renew registration every five years

Items required for library card issuance

Proof of name, address and date of birth (such as driver's license, insurance card, student ID, etc.)

Evidence to share that you are woking or studying in Matubara city.

### Internet Services

Checking the status of loans and reservation./ Extending the borrowing period. (only when there are no holds within the return period.)/ Reserving or canceling book reservations./ Changing email address./ Changing or reissuing password./ Using the e-Library, etc.
To log in

Please enter your library card number and password on the login screen. The default password is <your registered date of birth + last 4 digits of your library card number>.

(Example: If you were born on August 1, 2000 and your card number is 1234567, then (20004567))



https://ilisod002.apsel.jp/matsubara-library/

## Matsubara Civic Library

(松原市民図書館)



DOKUSYO NO MORI (Matsubara Library)
3-1-46 Tajo, Matsubara City Tel: 072-334-8060
Open hours: 9:00 a.m. - 9:00 p.m.
Closed days: 3rd Thursday of the month
except March, August, and December,
and year-end and New Year holidays.



#### Information of Branch Library

Opening hours: From 10:00 a.m. to 5:30 p.m.

Closed Days: Every Monday, Third Thursday, National Holidays, New Year Holiday and Special Inventory.

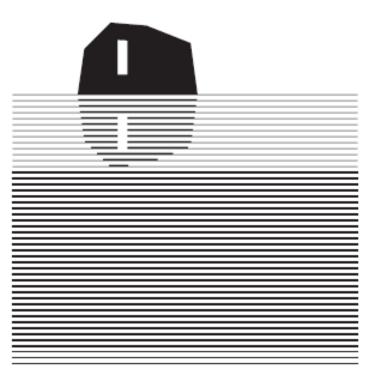
Amaminishii Library 1 Chome-18-28 Amaminishi, Matsubara, Osaka TEL:072-330-0551
Amami Library 7 Chome-85 Amaminigashi, Matsubara, Osaka TEL:072-336-7300
Information Library 7 Chome-11-19 Ueda, Matsubara, Osaka TEL:073-335-4000
Miyake Library 3 Chome-17-15 Miyakenaka, Matsubara, Osaka TEL:072-335-3500
Ega Library 1 Chome-10-15 Hitotsuya, Matsubara, Osaka TEL:072-333-3020

(Only returning and receiving reserved materials)

Shinmachi Community Center 1 Chome-15-2 Minamishinmachi, Matsubara, Osaka Matsubaraminami Community Center 1 Chome-3-11 Taijo, Matsubara, Osaka

(Only returning)

Seven Park Amami (The bookshelf of Amami) Seven Park Amami 3F, 3 Chome-500 Amamihigashi, Matsubara, Osaka



## Borrowing materials

Please bring your library card and materials to the self-checkout machines on the 1st and 3rd floor.

 Number of materials you can check out: 30 books and magazines / 5 audio visual materials

·Loan period: 2 weeks

Extension of borrowing period : only once 2 weeks (When there are no reservation and the due date has not passed)

Bit can also be extended through the Internet.

## Returning

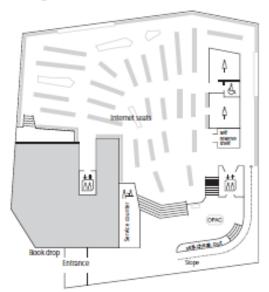
Please use the automatic return post boxes on the 1st and 3rd floors. No card is required. You can return books to any library in Matsubara City. There is also a CD and DVD return box in the DOXUSHO NO MORI

## Finding materials

You can search for materials using the library's search machine (OPAC) or the Internet. If you cannot find the book you are looking for, please feel free to ask a staff member. You can also reserve books online by logging in with your ID and password.

Number of books and periodicals on reserve: up to 30 books / audiovisual materials: up to 5 audiovisual materials

# Floor of general books and regional materials



## Various Services (DOKUSHO NO MORI)

#### Wi-Fi in the building

Wi-Fi is available in the building. Please refer to the information in the building for the network name and password.

#### Study room

You can use the library card to reserve a seat in the library after selecting your seat using the Seating Management System. Library card holders can also make reservations online. (One reservation per person, up to one week in advance)

#### Reading Records

You can keep track of the books you borrow from us like a bank book.

#Free of charge for preschoolers to junior high school students living in
Matsubara City.

#### Internet terminals

Desktop terminals and tablets for internet access are available in the library. Please bring your application for use to the service counter.

#### Daterbases

Databases are available on desktop terminals by internet use. (Yomidas Rekishikan :D-1LAW)

# Floor of magazines and newspapers/browsing



#### Internet Music Library

Access to an Internet music library with over 2 million sound sources.

#### Portable DVD Players

Portable players are available for viewing DVDs in the library.

### Other Services

#### Copy

Photocopying is allowed to the extent permitted by copyright law. Please fill out the photocopy application form.

#### Digital Library

Library card holders may use the digital library.



https://web.d-library.jp/matsubara/g0101/top/

Translated by Sultokokusal Sheepilbrarty members

# Floor of children's books and picture books

